

# **THE LX HOCKEY CLUB CONSTITUTION**

## **1. Name**

The name of the club shall be “ THE LX HOCKEY CLUB” (“the Club”)

## **2. Aims and objectives**

The objectives of the Club will be :-

- Primarily to provide a vehicle for selecting the best players of over 60 years of age to compete in matches and tournaments of a national representative nature with similar teams from other countries
- Secondly to provide the opportunity for members to play matches with other similar teams in the U.K. and abroad and
- At least once a year to hold a club day or week-end to which all members are invited and to which potential members may be invited

## **3. Membership**

To achieve these objectives the Club will seek membership from hockey players on both sides of their 60<sup>th</sup> birthday who are still playing hockey regularly and preferably have previously played to a high standard at club level.

Membership is by invitation from the Management Committee after recommendation by a selection panel.

Members will be enrolled in one of the following categories:

- Full playing members
- Non-playing members, generally past players who wish to maintain contact with the Club and support its objectives
- Honorary members, non-players who provide, or have provided, services to the Club in support of its objectives
- Vice Presidents, generally non-players whose service to the Club is exceptional and deserving of recognition by members
- Associate members

## 4.Membership Fees

Joining fees and Subscriptions will be set annually. Recommendations will be made by the Management Committee to the Annual General Meeting each year. No subscriptions will be payable by the Patron, Vice-Presidents and honorary members.

Subscriptions will be paid annually in January each year by direct debit. Non-payment of a subscription by 30<sup>th</sup> March shall entitle the Management Committee to cancel the membership of or suspend the relevant member.

## 5.Club Officers

The Club shall have the following officers (“Officers”) :-

- Patron
- President
- Vice-Presidents
- Chairman
- Club Captain
- Secretary
- Treasurer
- Fixture Secretary
- Membership Secretary
- Team Secretary
- LX Club Editor & Press Officer
- Sponsorship Officer
- North Rep
- South Rep
- Midlands Rep
- East Rep
- West Rep
- Foreign Secretary
- Kit Officer
- Archivist
- Social Secretary
- Accounts Examiner
- Web Site Managers

Officers will be elected annually at the Annual General Meeting. All officers will retire each year but will be eligible for re-election. It is intended that officers shall serve a maximum of 3 years but can continue to be eligible for re-election if agreed by the Management Committee.  
All appointments shall be honorary

## 6. Management Committee

The Club will be managed through a Management Committee consisting of: -

Chairman, Secretary, Treasurer, Club Captain, Fixture Secretary, Team Secretary, LX Club Editor/Press Officer, Sponsorship Officer, the representative for each of the North, South, Midlands, East and West , Foreign Secretary and Social Secretary.

Only these Officers will have the right to vote at meetings of the Management Committee. The Chairman shall have a casting vote in addition to his vote as a member of the Management Committee.

The Management Committee will be convened by the Secretary of the Club by at least 7 days notice to each member of the Management Committee and shall hold no less than 3 meetings per year.

Minutes of all committee meetings shall be recorded by the Secretary ,if present, or ,if not, by another member of the Management Committee, and shall be presented to the next meeting which shall confirm or amend them whereupon they shall be signed by the Chairman of that meeting

Any 6 members of the Management Committee shall form a quorum required to conduct the business of the Club.

The Management Committee may appoint such sub-committees as it considers necessary and may invite representatives from such sub-committees or any other member of the Club to become co-opted members of the Management Committee. The Chairman and Secretary of the Club shall be entitled to attend all sub-committees.

If any member of the Management Committee ceases to be a member of the Club or resigns from the Management Committee the Management Committee has the right to fill the vacancy and the replacement may act in the same capacity and be entitled to vote.

## 7. Finance

All club monies will be banked in accounts held in the name of the Club. The financial year of the club will end on 31 December.

The annual Club accounts will be inspected and signed off by the Accounts Examiner and presented by the Treasurer at the Annual General Meeting.

Any cheques drawn against Club funds shall be signed in accordance with the bank mandate(s) approved by the Management Committee from time to time.

## 8. Meetings

### Annual general meetings

An Annual General Meeting (AGM) shall be held within 10 months of the end of the Club's financial year.

At least 21 days notice("Notice") of the AGM will be given by the Secretary to all members stating the business to be transacted and specifying the names of the persons nominated by the Management Committee as Officers for the ensuing year. The Notice shall either be accompanied by a duly examined statement of accounts for the financial year which ended on the previous 31 December or will state that such statement is available on request from the Secretary.

A member wishing to nominate any person for office or to propose a resolution or raise any business at an AGM shall give notice of this to the Secretary not later than 14 days before the AGM or such later date as the Management Committee shall allow.

At all General Meetings the Chairman shall preside or if the Chairman is not present the President shall preside.

All members, except honorary and associate members, have the right to vote in person or by proxy at the AGM and any Extraordinary General Meeting. Any proxy appointed must be a member entitled to vote at General Meetings. Any appointment of a proxy must be in a form supplied by the Secretary, signed by the member entitled to vote and must be received by the Secretary not less than 48 hours before the time for holding such meeting. Any proxy is only valid for the duration of that meeting or adjourned meeting and shall not be invalidated by the death of the member appointing the proxy unless the Secretary has notice of such death before the meeting or adjourned meeting.

The quorum at any General Meeting of the Club shall be 15 members .

### Extraordinary General Meetings (EGM)

The Management Committee may call an EGM of the Club by giving at least 14 days notice("Notice") of the meeting to the members and shall state in that notice the reason for calling it. Only the business stated in the notice may be discussed at the meeting.

The Secretary on receiving a requisition signed by at least 15 members of the Club shall call an EGM of the Club within 21 days of receiving the requisition. This requisition shall state the reasons for calling the meeting and only the business stated in the Notice of the meeting shall be discussed. The full text of the requisition shall be circulated with the Notice of the Meeting and the Management Committee may state its proposals in the Notice .

## Rule Changes

No alterations to the Rules may be made at a General Meeting unless approved by at least two thirds of the members present at such General Meeting and entitled to vote.

## 9. Cessation of Membership

Membership of the Club will terminate :-

On resignation – any member wishing to resign must send a written notice to the Secretary;

On expulsion – the Management Committee may terminate the membership of any member at any time if, in their opinion, the conduct of the member is injurious to the welfare and interest of the Club and without prejudice to the generality of the foregoing the non-payment by a member of the subscription specified under rule 4 within the time limit prescribed shall be deemed to be conduct so injurious;

On death ;

If the relevant provisions of rule 10 are invoked.

## 10. Discipline

If the Management Committee receives a report of any matter or conduct whether by a member of the Club or otherwise alleged to be:

- in breach of any Club disciplinary rules as may be made from time to time by the Management Committee or
- detrimental to the interests of the Club or its members

that matter or conduct shall be considered in accordance with the following provisions:-

- i) On receiving any such report the Management Committee shall decide whether a disciplinary hearing shall be convened;
- ii) If a disciplinary hearing is required, the hearing shall comprise three members of the Management Committee at least one of whom must be the Chairman, Secretary or Club Captain;
- iii) 14 clear days notice in writing of the hearing (or such lesser period as may be agreed by both parties) shall be given to the member concerned;
- iv) The disciplinary hearing shall fully investigate the matter or conduct and the member concerned and /or one representative shall be entitled to make representations at the hearing.

- v) The disciplinary hearing shall have power to :-
  - issue verbal or written warnings
  - suspend or expel the member concerned
  - impose such other penalty or make recommendations as appear to it in the circumstances to be appropriate.
- vi) In all matters a simple majority of the hearing shall be sufficient .
- vii) The disciplinary hearing shall notify the member and the Management Committee in writing of its decision within 7 days of the hearing
- viii) The decision of the hearing shall be final.

## 11. Trustees

Any investment made from Club funds or any freehold or leasehold property acquired by the Club shall be vested in Trustees for the Club who shall not be less than two nor more than four in number. The Management Committee shall have the power to appoint such Trustees who shall be appointed from the members of the Club and the Management Committee shall have the power to replace Trustees so appointed.

## 12. Dissolution

If at any General Meeting of the Club a resolution is passed calling for the dissolution of the Club the Management Committee shall immediately convene an Extraordinary General Meeting (EGM) as prescribed by rule 8 hereof to discuss and vote on the resolution but in respect of such a resolution not less than 28 days notice thereof shall be given in the notice convening the EGM.

If at that EGM the resolution is carried by at least 60% of the members of the Club eligible to vote at such meeting being at least 90% of the members voting on such resolution then the Management Committee shall thereupon (or on such date as shall have been specified in the resolution) proceed to realise the assets of the Club and discharge all debts and liabilities of the Club.

After discharging all debts and liabilities of the Club the remaining assets shall not be paid or distributed amongst the members of the Club but shall be given or transferred to some other voluntary organisation having objects similar to those of the Club.

## 13. Disclaimer

The Club accepts no responsibility for the personal safety of members or for the safe custody of the property of members.

## 14. Circulation of the Rules

A copy of the rules shall be circulated to all members who shall be fully bound thereby.

As approved at LX AGM 2 Sept 2007 and amended for proxy voting as agreed at LX AGM on 26 July 2009.

8 July 2010